

**SCHOOL DISTRICT OF MANAWA
POLICY & HUMAN RESOURCES COMMITTEE MEETING MINUTES**

Date: January 10, 2023

Time: 5:00 p.m.

Board Committee Members: Reierson (C), Riske, and Krueger

In Attendance: Reierson, Riske, Krueger, Dr. Oppor

Timer/ Recorder: Reierson

1. Discuss Students Being Excused From Instruction to Take Behind the Wheel Driving Instruction with a Private Company (Information / Action)
NOTE - this is up to the parents. Time out of school for this activity counts as part of the 10 day absence rules.
2. Consider Endorsing Revised PO5830 - Student Fundraising to Include Donations as Presented (Information / Action)
Motion by: Riske, Krueger
Motion carried.
3. Consider Endorsing Revised Fundraising Form to Include Donations as Presented (Information / Action)
Motion by: Krueger, Riske
Motion carried.
4. Support Staff concerns (10/10/22 meeting) - Special Ed paraprofessional coverage (Information / Action)
NOTE - meeting requested by the P&HR committee of the Special Ed department, including the Director, to discuss the constraints, overtime, staffing needs, ect. has not yet occurred. Committee requests again that this meeting be held.
5. Discuss Development of an Employment Orientation Process (Information / Action)
NOTE Mrs. O'Brien is working on part of the process. Reierson and Krueger will meet to discuss how to handle the remainder of the Onboarding Project.
6. Discuss Alternative Policy-Administrative Guideline Development Options (Information / Action)
NOTE will look at in a couple of months
7. Confirmation of Required Website Information is Complete (Information)
No Action - but discussion on the need to get the District Website up-to-date. Multiple notations of old handbooks, forms, etc. present on the Website.
8. Confirmation of Required Posting and Notices are Complete (Information)
NOTE DPI scorecard information has not been updated as of Jan. 1st as required - old written overview is still on the Website.
Suggestion to send our school newsletter to our District State Representatives so that they can see what is occurring with us.

9. Kelly Marinoff, MacNeil Environmental was contacted to provide Paving the Way asbestos, lead, and water quality documentation on her next SDM visit as per PO8431.01. (Information)
NOTE Formal testing has been completed and everything is OK. Paving the Way facility will now be an ongoing part of the MacNeil Environmental reviews.
10. Discuss and Recommend Applicable 2022-23 School Year Key Performance Indicators (Information / Action)
NOTE Discussion on test scores, how are we measuring the effectiveness of the Resource teaching at the Middle & High School level, how many students are failing 2 or more classes as of Mid-term report, how are we determining at Mid-term/Semester those students who are at risk of not graduating, how are we determining which students need RtI so that students aren't slipping through the cracks.
11. Policy & Human Resources Committee Planning Guide (Information)
12. Set Next Meeting Date: **Monday, Feb. 13, 2023 @ 5:00 pm**
13. Next Meeting Items:
 - a. Update Job Description for Athletic Director and Secondary Principal as Needed Regarding Change from Athletic/Activities Director
 - b.
14. Adjourn
Motion by: Krueger, Riske
Motion carried at 6:28 pm